



## Nevada Fire Board of Directors

Nevada Division of Forestry  
Bureau of Land Management  
Humboldt-Toiyabe National Forest  
National Park Service  
Bureau of Indian Affairs  
US Fish and Wildlife Service

January 15, 2003

### To All Interested Volunteer Fire Departments:

The Department of Interior (DOI) and the Nevada Division of Forestry (NDF) are accepting applications for the Rural and Volunteer Fire Assistance Programs. Eligible departments may apply for funding from both agencies. The intent of these programs is to assist local and volunteer fire departments to improve their readiness for and response to wildfires, especially in the Wildland urban interface. Specific information and instructions, eligibility criteria and grant applications for both programs are attached to this cover letter. While both programs are similar, there are some specific differences in application criteria. For example, DOI funds cannot be used to purchase structure related equipment, while NDF funds allow for that.

Eligible departments are those that serve communities with a population of less than 10,000. All departments must have a cooperative fire protection assistance agreement with either DOI or NDF.

Both grant programs require a 10% match from the grant recipient. Matching share can be in the form of cash or "in kind" contributions, to include donated labor, services, equipment, supplies, and more.

The maximum grant award from DOI is \$20,000. The maximum grant award from NDF is \$10,000. The majority of funds are expected to be awarded by May 2003.

Applications must be submitted to the local Fire Management Officers of the Bureau of Land Management or Nevada Division of Forestry. **Application deadline is February 28, 2003.**

The Nevada Fire Board wishes your department the best of luck in obtaining grant funds from these agencies. For specific questions about the programs, please refer to the instructions in each agency packet.

Good luck!

Bob Ashworth  
Chair, Nevada Fire Board

Attachments

January 15, 2003

## **VOLUNTEER FIRE ASSISTANCE FUNDS AVAILABLE!**

The Nevada Division of Forestry (NDF) is accepting grant applications for the Volunteer Fire Assistance Program. The intent of the program is to prepare rural (local and volunteer) fire departments, which protect communities with populations of less than 10,000, to improve their readiness for and response to wildfires-especially in the wildland-urban interface. While paid fire departments are not excluded from participation in the VFA Program, targeting of grants to qualifying fire departments having a membership comprised of at least 80% volunteer firefighters is encouraged. All Fire Departments meeting the criteria, and interested in applying for funds from NDF, should contact the local NDF Fire Management Officer to prepare and submit a grant application (see end of this announcement.)

**Application deadline is February 28, 2003.**

### **Application Information and Instructions**

#### **Who Can Apply?**

Fire Departments serving communities with a population of less than 10,000 are eligible for funding through this program.

Area fire departments (fire districts, townships, etc.) may serve an aggregate population of greater than 10,000 as long as the service area of the fire department includes a rural area or a rural community having a population of 10,000 or less. The VFA funding must be used to benefit the rural population.

Fire Departments must have a current Cooperative Fire Protection Assistance Agreement with the Nevada Division of Forestry.

#### **What Can the Funds Be Used For?**

Funds can be used to provide technical assistance to departments for training and equipment to enhance protection capabilities across all land ownerships. Eligible items include:

- fire management training
- protective fire clothing
- equipment (hoses, nozzles, slip-in units, pumps, etc.)
- radio equipment (pagers, monitors, radios – all radios must be P-25 compliant)

#### **Maximum Grant Amount:**

The maximum grant award is \$10,000.

The minimum grant award is \$1,000.

## **Program Requirements:**

### **Matching**

Successful grantees must provide a 10% match. Matching share can be supplied through “in-kind” services or cash. Examples of “in-kind” contributions include volunteer labor for associated projects such as installation of dry fire hydrants or donation of services to include instruction, training, labor and more.

### **Reporting**

Successful grantees must complete a final progress report which includes pictures of grant funded items.

### **Reimbursement Process**

Grantees must purchase and pay for approved items, then submit a request for reimbursement, which includes proof of payment, to the Nevada Division of Forestry. For those departments with limited funds available, arrangements for advanced payment may be made.

## **When Will Funds Be Available?**

Funding is expected to be available by May 2003, with the possibility of additional funds available after July 1, 2003.

## **Other Important Things You Should Know:**

- VFD's may only submit one application for funding per grant cycle.
- Applications must include an original signature.
- All successful applicants will be required to abide by the rules of the VFA program.
- Only those items listed in the approved budget will be authorized for purchase. All items must be purchased during the effective grant period. Those items purchased prior to the grant award, or after the established deadline, will be ineligible for reimbursement.
- All items purchased with these funds, having a unit acquisition cost of \$300 or more, must be marked and identified as property secured through the VFA program.

## **Application Deadline:**

Completed grant applications must be submitted to the local NDF Fire Management Officer at the Nevada Division of Forestry by **February 28, 2003.**

## **Contact Information:**

Please submit completed application packets for the NDF Volunteer Fire Assistance Program to the NDF Fire Management Officer in your area.

### Northern Region

Mike McCarty, Fire Management Officer  
PO Box 5070  
Elko, NV 89802  
775-738-3454

Southern Region

Les Fadness, Fire Management Officer  
4747 West Vegas Drive  
Las Vegas, NV 89108  
702-872-5483

Western Region

Dan Holbrook, Fire Management Officer  
885 Eastlake Blvd  
Carson City, NV 89704  
775-849-2500 ext. 229

For questions regarding the NDF Volunteer Fire Assistance program or the grant application process, you can also contact Suzanne Sturtevant, Grant/Fire Business Manager at the Nevada Division of Forestry at 775-684-2511.



Nevada Division of Forestry  
Volunteer Fire Assistance Grant Application  
January 2003

1. Name of Fire Department: \_\_\_\_\_  
Address \_\_\_\_\_  
City, Zip \_\_\_\_\_  
County \_\_\_\_\_  
Tax ID # \_\_\_\_\_
2. Fire Department's Form of Organization  
☐ Municipal  
☐ Fire district  
☐ Non Profit
3. Congressional District    1    2    3    (circle one)
4. Type of Request:  
☐ Equipment  
☐ Training  
☐ Technical Assistance (organizing a department)
5. Amount Requested: (round up or down. Do not use cents)  
Grant Share \_\_\_\_\_  
Matching Share (10% minimum) \_\_\_\_\_  
Total Project Cost \_\_\_\_\_
6. Average Number of Emergency Response (in a calendar year)  
\_\_\_\_\_ Fire  
\_\_\_\_\_ Rescue  
\_\_\_\_\_ Other
7. Population of County: \_\_\_\_\_
8. Number of active members in department: \_\_\_\_\_
9. Status of existing equipment within Department:  
# of structure engines \_\_\_\_\_  
# of wildland engines \_\_\_\_\_  
# of water tenders \_\_\_\_\_  
# of rescue vehicles \_\_\_\_\_  
# and type of other vehicles (please explain) \_\_\_\_\_
10. How is the area categorized served by the Volunteer Fire Dept?  
☐ Low Hazard Area  
☐ Medium Hazard Area  
☐ High Hazard Area

11. Does the Volunteer Fire Department have a current Fire Protection Assistance Agreement with the Nevada Division of Forestry? (Attach a copy of the agreement.)  
☐ Yes  
☐ No
12. How many communities does the VFD serve?  
☐ One community  
☐ Two to five communities  
☐ County wide/Multi-county
13. What is your present ISO rating? \_\_\_\_\_
14. Will the project result in reduced insurance rates?  
☐ Yes  
☐ No
15. How will the requested items enhance fire protection capabilities in the area served by your department?  
\_\_\_\_\_  
\_\_\_\_\_
16. Does your department provide initial attack protection outside of the local jurisdiction?  
☐ Yes  
☐ No
17. How many square miles does your VFD serve? \_\_\_\_\_

For questions about this application contact:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Proposed Budget Detail

(use an additional sheet if necessary)

### EQUIPMENT

List all equipment your VFD would like to purchase using grant funds and matching funds. If not applying for equipment, please leave blank.

Quantity	Description	Unit Cost	Total Cost
<b>TOTAL</b>			

### TRAINING

List all training your VFD would like to attend using grant funds and matching funds. If not applying for training, please leave blank.

# of people attending	Type of Training	Unit Cost	Total Cost
<b>TOTAL</b>			

**Total Grant Share Requested** \_\_\_\_\_

**Total Matching Share** \_\_\_\_\_

**Total Project Cost** \_\_\_\_\_



# United States Department of the Interior

## Bureau of Land Management

Nevada State Office  
P.O. Box 12000 (1340 Financial Blvd.)  
Reno, Nevada 89520-0006  
<http://www.nv.blm.gov/>

In Reply Refer To:  
9210

(NV-913)

Nevada Fire Protection Department/Agency:

The Department of the Interior's FY2003 appropriation will provide funding for the Rural Fire Assistance Program.

We are again pleased to announce that once again funds will be available to qualifying fire protection departments (rural, volunteer, and tribal). There are no exact figures yet for this year, but it is expected we will receive an amount similar to last year, which will be allocated to those departments meeting the criteria.

The objective of the Rural Fire Assistance program is to enhance the **wildland fire** protection capabilities of volunteer and tribal fire departments protecting the rural/tribal communities in Nevada, and place a substantial cooperative role in the protection of federal lands. **The funding is allocated for wildland fire protection in the areas of technical assistance, training, supplies/materials, equipment, participation in interagency prevention/educational activities, and proficiency exercises.**

A copy of the application for the Rural Fire Assistance program is enclosed. Please complete all portions and return the application by **February 28, 2003** for evaluation and funding consideration. Applications received after the February 28, 2003 deadline will **not** be considered. You will be notified as to the disposition of your request as soon as possible after the closing date.

Following are the minimum eligibility criteria that a department/agency must meet to participate in the program:

Volunteer or tribal fire department serving a community of a population of 10,000 or less. However, for multi-community needs, the 10,000 population limit may be exceeded and qualify, providing none of the communities which are to participate in the project individually exceed the 10,000 population limit.

A Cooperative Fire Agreement is in place with a BLM Field Office/Interior Agency or through the Nevada Division of Forestry.

A Rural Fire Assistance Agreement will need to be developed/approved to ensure funds can be directly passed to the local fire department (through appropriate channels).

Funding requested is limited to the areas of technical assistance, training, supplies/materials, equipment, prevention/education, and proficiency to enhance wildland fire protection.

The department must have the capability of meeting cost share at a minimum of 10 percent (which may include in-kind services). A ceiling of \$20,000 per department per year has been established.

The departments serve a community in the wildland urban interface.

Applications for these Rural Assistance Funds **must** be made on the attached application with only one application per department. The application must be completely filled out, and must include the original signature of an authorized representative of the department/agency.

Applications received after the February 28, 2003 due date will not be considered.

Please submit completed applications to the following BLM Field Office address with which you have an agreement or which is within your area of responsibility.

**Bureau of Land Management  
Elko Field Office**  
3900 East Idaho Street  
Elko, Nevada 89801

Fire Management Officer 775-753-0200  
623-1500

**Bureau of Land Management  
Carson City Field Office**  
5665 Morgan Mill Road  
Carson City, Nevada 89701

Fire Management Officer 775-885-6000  
289-1800

**Bureau of Land Management  
Las Vegas Field Office**  
4701 N Torrey Pines Dr.  
Las Vegas, Nevada 89130-2301

1420

Fire Management Officer 775-515-5000  
635-4000

**Bureau of Land Management  
Winnemucca Field Office**  
5100 East Winnemucca Blvd.  
Winnemucca, Nevada 89445

Fire Management Officer 775-

**Bureau of Land Management  
Ely Field Office**  
HC33, Box 33500  
Ely, Nevada 89301-9408

Fire Management Officer 775-

**Bureau of Land Management  
Battle Mountain Field Office**  
50 Bastian Road  
Battle Mountain, Nevada 89820-

Fire Management Officer 775-

If you have any questions regarding this program or process, please contact the Fire Management Officer of the appropriate Field Office or Bob Knutson, BLM Nevada State Office, Office of Fire and Aviation, at (775) 883-0829.

[illegible]

**Provide a general description on how your requested items will enhance your wildland fire protection capabilities for your community for the protection of the adjacent federal lands:**

1. Does your Department/Agency have a current written agreement with the Bureau of Land Management/Interior Agency or Nevada Division of Forestry for wildland fire assistance?  
  
\_\_\_\_\_ Yes          \_\_\_\_\_ No          If "Yes", attach a copy of the current agreement.
2. What is your approximate average number of responses to wildland fires on both private and public lands?  
  
Private: \_\_\_\_\_          Public: \_\_\_\_\_
3. Number of active members in the department? \_\_\_\_\_  
  
Number of wildland engines/brush trucks in the department? \_\_\_\_\_  
  
Number of water tenders within the department? \_\_\_\_\_
4. Does your department provide initial attack protection (wildland) outside of the local jurisdictional area?  
  
\_\_\_\_\_ Yes          \_\_\_\_\_ No
5. How will this grant or previous grant money enhance your wildland fire protection capabilities?

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\_\_\_\_\_  
Requestor (Name and Title)

\_\_\_\_\_  
Date

UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
WASHINGTON, D.C. 20240

December 13, 2001

In Reply Refer To:  
1292 (WO-560D) P

EMS Transmission 12/14/2001  
Instruction Memorandum No. 2002-052  
Expires: 09/30/2003

To: SDs and CDs  
Attn: State and Center CIO's and Telecommunications Managers

From: Assistant Director, Information Resources Management

Subject: Radio Support for Cooperators

Program Area: All IRM Program Areas

**Purpose:** This Instruction Memorandum provides policy for the purchasing or funding for the purchase of radios for the Bureau of Land Management cooperators.

**Definitions:** Cooperators are defined as any agency, organization, or person that operates jointly or cooperates with the Bureau and with which we are obligated to provide radio communications equipment.

Project 25 compliant radio equipment is defined as equipment meeting the standards identified in the TIA/EIA-102 series documents.

**Policy/Action:** As the Department and Bureau standard for radio equipment is Project 25, the standard must be maintained and promoted to our cooperators to ensure future interoperability. Any Bureau funding provided to cooperators for the purchase of radio equipment must be conditioned upon the purchase being Project 25 compliant equipment. Any Bureau purchase of radio equipment for cooperators, donations, or loan of radio equipment must also be Project 25 compliant.

**Time Frame:** This policy is effective immediately.

**Budget Impact:** The election to support cooperators with radio equipment is at the State, District, or Centers discretion, and the budget impact should be considered prior to a decision.

**Compliance:** Radio purchases and property control are subject to review during Telecommunications Management Reviews.

**Contact:** Please address any question or concerns regarding this policy to Ron Strong, (303) 236-6635, or Russell Sveda, (303) 236-2315.

Signed by:  
W. Hord tipton  
Assistant Director  
560  
Information Resources Management

Authenticated by:  
Barbara J. Brown  
Policy & Records Group, WO-